



2013

County of Los Angeles Department of Public Works

UNIFIED HOUSE NUMBERING SYSTEM

*Survey / Mapping and Property Management Division
Mapping and GIS Services Section
House Numbering and Street Naming Unit*

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COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS
MAPPING & GIS SERVICES SECTION

OVERVIEW
HOUSE NUMBERING AND STREET NAMING MANUAL

2013

**HOUSE NUMBERING AND STREET NAMING
MANUAL**

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HISTORICAL BACKGROUND

House numbering in the unincorporated territory of the County of Los Angeles began in 1920 when the Board of Supervisors instructed the County Engineer to establish numbers along Colorado Street at Santa Anita Avenue, east of the City of Pasadena. Between 1920 and 1925, the County Engineer received instructions to establish house numbers in other portions of the County.

In 1925, the Board of Supervisors adopted Ordinance No. 1325 N.S., which was amended by Ordinance No. 1512 N.S. in 1927. This ordinance made it the duty of the County Engineer to establish house numbers on all roads in the County and to notify the owners or tenants of the correct number. The ordinance also requires that the correct number be properly displayed.

Under the provisions of the ordinance, the County Engineer notified the property owners of their correct house numbers by mail. Many people failed to observe the notices, and the utility companies continued to issue numbers which did not agree with those issued by the County. Confusion in the numbering continued to exist.

To eliminate this confusion, the County Engineer began the practice of making a survey on the ground, locating the houses, and issuing notices to the tenants to display correct numbers. The men who made the survey rechecked the district in about sixty days to see that the changes had been made. This resulted in having all numbers correctly displayed, and the system was enforced.

In 1933, the Board of Supervisors directed the County Engineer to establish and extend house numbering in all unincorporated territory of the County. Local systems were satisfactory as long as the communities were separated from each other by large farm belts or citrus groves. With the great influx of people into Los Angeles County during recent years, farm belts and citrus groves disappeared, and the little communities expanded until they joined one another. The resulting confusion indicated that something had to be done to eliminate these areas.

In 1973, the House Numbering Ordinance was amended by Ordinance No. 10763. This ordinance brought mobile home parks under the Unified House Numbering System and established regulations for the assignment and posting of addresses and the naming of access ways within the parks.

In 1975, Ordinance No. 1325 was again amended by Ordinance No. 11172 to establish a regulation requiring apartment house owners to display a plan of the building layout for any complex containing six or more dwelling units.

The Los Angeles County Department of Public Works was formed on January 1, 1985, consolidating the former County Road Department, County Engineer and the County Flood Control District.

ORDINANCE NO. 1325
(New Series)

An Ordinance providing for a house numbering system in the County of Los Angeles.
The Board of Supervisors of the County of Los Angeles do ordain as follows:

Section 1. It is hereby made the duty of the County Surveyor to divide the County into one or more districts in order that he may, whenever requested so -to do by the Board of Supervisors, establish the numbers to be allotted to all property along any road or roads in any part of the County of Los Angeles.

Section 2. It shall be the duty of the County Surveyor, whenever so requested by the Board of Supervisors, to establish the numbers along any road or roads in the County of Los Angeles, and the numbers so established, when adopted and approved by the Board of Supervisors, shall be the official numbers for such road or roads.

Section 3. It shall be the duty of the County Surveyor to notify all owners of property or persons in possession of property along said road upon which the official numbers have been established, as provided in this Ordinance, and the said owners or persons in possession said property shall, within ten days after said notice has been served upon them, place the number or numbers allotted to said property upon the said premises in such position as to be plainly visible from the road, said numbers to be not less than two inches in height.

Section 4. Any person, firm, or corporation who shall violate, neglect, or refuse to comply with any of the provisions of this Ordinance shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined not less than Ten Dollars (\$10) nor more than Thirty Dollars (\$30) or by imprisonment in the County Jail for not less than ten (10) days nor more than thirty (30) days, or by both such fine and imprisonment.

Section 5. This Ordinance shall take effect thirty days after the date of its adoption and, prior to the expiration of fifteen days from the passage hereof, shall be published for at least one week in the Los Angeles Daily Journal, a newspaper printed and published in the County of Los Angeles, State of California, together with the names of the members of the Board of Supervisors voting, for and against the same.

R. F. McCLELLAN

Chairman of the Board of Supervisors of Los Angeles County,
State of California.

Attest:

L. E. LAMPTON

County Clerk and Ex-officio Clerk of the Board of Supervisors of Los Angeles County.

By Mame B. Beatty, Deputy Clerk.

State of California, County of Los Angeles, ●

I, L. E. Hampton, County Clerk of the County of Los Angeles, State of California,

1.03

and Ex-officio Clerk of the Board of Supervisors thereof, do hereby certify that, at a regular meeting of the Board of Supervisors of said Los Angeles County, held on the 3rd day of August, 1925, at which meeting there were present Supervisors R. F. McClellan (Chairman presiding), J. H. Bean, and H. W. Wright, and the Clerk, the foregoing Ordinance consisting of five (5) sections, was considered section by section, and that the said Ordinance was then passed and adopted as a whole by the following vote, to-wit:

Ayes: Supervisors Bean, Wright, and McClellan.

Noes: None

In witness whereof, I have hereunto set my hand and affixed the Seal of the Board of Supervisors of said Los Angeles County this 3rd day of August, 1925.

(Seal)

L. E. LAMPTON,

County Clerk and Ex-officio Clerk of the Board of Supervisors of Los Angeles County.

By Mame B. Beatty, Deputy Clerk.

Date of first publication, August 7, 1925. (4215)

ORDINANCE NO. 1512
(New Series)

An Ordinance amending Ordinance No. 1325 (New Series).

The Board of Supervisors of the County of Los Angeles do ordain as follows:

Section 1. Ordinance No. 1325 (New Series) entitled

"An Ordinance providing for a house numbering system in the County of Los Angeles," is hereby amended by amending Section 3 thereof to read as follows:

"Section 3. It shall be the duty of the County Surveyor to notify all owners of property or persons in possession of property along said road or roads upon which the official numbers have been established, as provided in this ordinance, and the said owners or persons in possession of said property shall, within ten days after said notice has been served on them, place the number or numbers allotted to said property upon said premises in such a position as to be plainly visible from the road, said numbers to be not less than three (3) inches in height; and all numbers other than the numbers so assigned under the provisions of this ordinance shall be removed from said property by the owners or persons in possession of said property within ten days from the service of said notice designating the appropriate numbers to be placed thereon."

Section 2. This Ordinance shall take effect thirty days after the date of its adoption and, prior to the expiration of fifteen days from the passage hereof, shall be published for at least one week in the Los Angeles Daily Journal, a newspaper printed and published in the County of Los Angeles, State of California, together with the names of the members of the Board of Supervisors voting for and against the same.

R. F. McCLELLAN

Chairman of the Board of Supervisors of Los Angeles County,
State of California.

Attest:

L. E. LAMPTON

County Clerk and Ex-officio Clerk of the Board of Supervisors of Los Angeles County.

By Mame B. Beatty, Deputy Clerk.

State of California, County of Los Angeles, ●

I, L. E. Lampton, County Clerk of the County of Los Angeles, State of California, and Ex-officio Clerk of the Board of Supervisors thereof, do hereby certify that, at a regular meeting of the Board of Supervisors of said Los Angeles County, held on the 5th day of December, 1927, at which meeting there were present Supervisors R. F. McClellan (Chairman Presiding), Fred T. Beatty, J. H. Bean, Sidney T. Graves, Henry W. Wright, and the Clerk, the foregoing Ordinance consisting of two sections was considered section by section, and that the said Ordinance was then passed and adopted as a whole by the following vote, to-wit:

Ayes: Supervisors Beatty, Bean, Graves, Wright, and McClellan.

1.05

Noes: None

In witness whereof, I have hereunto set my hand and affixed the seal of the Board of Supervisors of said Los Angeles County this 5th day of December, 1927.

(Seal) L. E. LAMPTON

County Clerk and Ex-officio Clerk of the Board of Supervisors of Los Angeles County.

By Mame B. Beatty, Deputy Clerk.

Date of first publication, December 8, 1927. (8627)

ORDINANCE NO. 10763

An ordinance amending Ordinance No. 1325 relating to house numbering.
The Board of Supervisors of the County of Los Angeles do ordain as follows:

Section 1. Ordinance No. 1325 entitled "An Ordinance providing for a house numbering system in the County of Los Angeles" adopted August 3, 1925 is amended to read:
An Ordinance providing for a house numbering and mobile home numbering system in the County of Los Angeles.

Article 1. General Provisions

Section 101. This Ordinance shall be known as and may be cited as "The House Numbering Ordinance."

Section 102. General Provisions. Definitions. Unless the provision or the context otherwise requires, the general provisions, rules of construction, and definitions in this article shall govern the construction of the ordinance.

Section 103. County Engineer. "County Engineer" means the County Engineer of the County of Los Angeles.

Section 104. Board. "Board" means the Board of Supervisors of the County of Los Angeles.

Section 105. Mobile home. "Mobile home" is a vehicle designed and equipped for human habitation and for being drawn by a motor vehicle.

Section 106. Mobile home Park. "Mobile home Park" means any area or tract of land where:

(a) One or more mobile home lots are rented or leased to accommodate mobile homes used for human habitation or

(b) Two or more mobile home lots are in the lawful possession of separate persons and are used by such persons to accommodate mobile homes used for human habitation.

Section 107. Road. "Road" includes both a County highway and a private street.

Section 108. Section. "Section" means a section of the ordinance unless some other ordinance of a statute is specifically mentioned.

Section 109. Shall, May. "Shall" is mandatory. "May" is permissive.

1.07

Section 110. Penalty. Any person, firm, or corporation who shall violate, neglect, or refuse to comply with any of the provisions of this ordinance shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined not less than Ten Dollars (\$10) nor more than Thirty Dollars (\$30) or by imprisonment in the County Jail for not less than ten (10) days nor more than thirty (30) days, or by both such fine and imprisonment.

Article 2. House Numbers in General

Section 201. Divide County into Districts. The County Engineer shall divide the County into one or more districts in order that he may, whenever requested to do so by the Board, establish numbers to be allotted along any road in any part of the County of Los Angeles.

Section 202. Establish House Numbers. The County Engineer, whenever so requested by the Board, shall establish the house numbers along any road in the County of Los Angeles and the numbers so established, when adopted and approved by the Board, shall be the official numbers for such road.

Article 3. Mobile Home Parks

Section 301. Filing Plans. Prior to March 1, 1974 or less than thirty days after the establishment of a mobile home park, whichever last occurs, the owner or proprietor of a mobile home park shall file with the County Engineer a plan (which may be a rough plan not drawn to scale) showing:

- (a) The mobile home lots including dimensions, thereat.
- (b) The access ways thereto including dimensions, angles, and radii required to construct the configuration of said access way.
- (c) The names or numbers of the access ways.
- (d) The number assigned to each mobile home lot.

Section 302. Mobile Home Numbers. On each access way, odd numbers in consecutive order shall be assigned on one side and even numbers in consecutive order shall be assigned on the other side.

Section 303. Action by County Engineer. Upon receipt of the plan provided for by this ordinance, the County Engineer shall examine the same and determine whether or not the proposed numbering of mobile home lots will facilitate finding of the occupants of the mobile homes parked thereon, whether the names of the access ways will duplicate the names of nearby roads or other access ways to such an

extent as to cause confusion. He may make such changes in the plans as he finds necessary in order that the location of occupants of the mobile home park may be ascertained. He shall return the plan as submitted or as amended by him, as the case may be, showing his approval of the said plans to the owner or proprietor of the mobile home park.

Section 304. Compliance with Plan. Within ten days after receiving the approved plan from the County Engineer, the owner or proprietor of the mobile home park shall post legible signs in letters or figures not less than three inches in height at the ends of, and at each intersection of, the access ways showing the names or numbers thereof and either place the number assigned to each mobile home in such a position on the mobile home to be plainly visible from the access way, such number to be not less than three inches in height, or notify, in writing, the occupant of each mobile home to do so.

Section 305. General Regulations. The owner or proprietor of a mobile home park shall:

(a) Post at the entrance thereof a central directory which shall show the layout of the access ways and numbering system of the mobile home park.

(b) Affix on the mobile home, house, or other structure occupied by the manager of the mobile home park in such a position as to be clearly visible from the access way, a sign in letters not less than three inches in height, reading "office," "manager," or some word indicating the same.

Article 4. Notification of, and duty of, Occupants

Section 401. Notification by County Engineer. The County Engineer shall notify all owners of property or persons in possession of property along any road upon which, officially, numbers have been established pursuant to Article 2 of this ordinance of the numbers so assigned.

If the County Engineer finds that no number has been affixed to any mobile home in a mobile home park for which a number has been assigned by an approved plan or that the number affixed is not the number so assigned, he shall so notify the occupant of such mobile home of the number assigned thereto.

Section 402. Duties of Owners and Occupants. Within ten days after the owner or occupant of any property along a road for which official numbers have been assigned, or the occupant of any mobile home for which a number has been assigned, has been notified, as required by the ordinance, of the number so assigned, he shall:

1.09

(a) Remove any existing number which is not the number assigned.

(b) Place the number assigned in digits not less than three inches in height upon the said property, residence, structure, or mobile home in such a position as to be plainly visible from the road or access way.

Section 2. This ordinance shall be published in the Journal of Commerce and Independent Review, a newspaper printed and published in the County of Los Angeles. (Seal)

PETER F. SCHABARUM

Chairman of the Board of Supervisors of Los Angeles County,

ATTEST:

JAMES S. MIZE

Executive Officer-Clerk of the Board of Supervisors of the
County of Los Angeles.

I hereby certify that, at its meeting of October 16, 1973, the foregoing ordinance was adopted by the Board of Supervisors of said County of Los Angeles by the following vote, to-wit:

Ayes: Supervisors Kenneth Hahn, James A. Hayes, Baxter Ward, and Edmund D. Edelman

Noes: None

(Seal)

JAMES S. MIZE

Executive Officer-Clerk of the Board of Supervisors of the
County of Los Angeles. Effective date November 16, 1973.

ORDINANCE NO. 11172

An ordinance amending Ordinance No. 1325 relating to house numbering.
The Board of Supervisors of the County of Los Angeles do ordain as follows:

Section 1, Article 5 is added to Ordinance 1325 entitled "House Numbering Ordinance" adopted August 3, 1925 to read:

Article 5. Apartment House Plans

Section 501. Posting of Plans. The owner or proprietor of an apartment house consisting of six (6) or more dwelling units shall post at or near the primary entrance to the building or buildings a brief descriptive diagram which clearly indicates the numerical, alphabetical, or identification pattern or layout showing the location of each dwelling unit, including floor levels and access patterns.

Section 2. This ordinance shall be published in the Metropolitan News, a newspaper printed and published in the County of Los Angeles. (Seal)

JAMES A. HAYES

Chairman of the Board of Supervisors of Los Angeles County,

ATTEST:

JAMES S. MIZE

Executive Officer-Clerk of the Board of Supervisors of the County of Los Angeles.

I hereby certify that, at its meeting of July 1, 1975, the foregoing ordinance was adopted by the Board of Supervisors of said County of Los Angeles by the following vote, to-wit:

Ayes: Supervisors Peter F. Schabarum, Kenneth Hahn, Edmund D. Edelman, and Baxter Ward

Noes:None

(Seal)

JAMES S. MIZE

Executive Officer-Clerk of the Board of Supervisors of the County of Los Angeles. Effective date July 31, 1975.

THE UNIFIED HOUSE NUMBERING SYSTEM

The Unified House Numbering System of the County of Los Angeles is prepared by the Department of Public Works for the ultimate purpose of consolidating all house numbers of the County into one system to simplify the location of residents and places of business, and to facilitate the delivery of mail, merchandise, and messages.

On March 25, 1945, the Board of Supervisors directed the County Engineer to begin the installation of the Unified House Numbering System in all the unincorporated territory to alleviate the confusion caused by the merging of the numerous numbering systems in the County.

The origin of the Unified House Numbering System is at the intersection of First and Main Streets in the City of Los Angeles. The north and south division across the County is First Street and its extensions easterly and westerly. The easterly extension follows the general direction of First Street through the Montebello Hills to the San Gabriel River, and easterly of the river, it follows Valley Boulevard to the City of La Puente, from which it goes through the San Jose Hills and the southerly part of Pomona to the County Line. The westerly extension follows First Street to the City of Beverly Hills; thence to Brentwood along Sunset Boulevard; thence along the crest of the hills to the vicinity of Topanga Post Office in Topanga Canyon; and thence along the summit of the Santa Monica Mountains to the Ventura County Line.

The division east and west is Main Street and its extensions southerly and northerly. The southerly extension follows the general direction of Main Street to the ocean. The northerly extension follows Main Street to the Los Angeles River; thence along the river to Figueroa Street; thence along San Fernando Road, Verdugo Road, and Chevy Chase Drive to the Devils Gate Dam; thence to the Big Tujunga Dam; thence over the mountains to the Antelope Valley and along Division Street to the Kern County Line.

This divides the County into four quadrants in which all north and south streets would be numbered north or south from First Street, and all east and west streets east or west from Main Street, with block numbers at a street intersection wherever possible. Thus, in the southerly part of the County, all north and south streets cross Rosecrans Avenue. Therefore, the first number south of Rosecrans Avenue has 14300. This block number carries across the County from the ocean to Orange County.

In the easterly part of the County, Rosemead Boulevard and Lakewood Boulevard have been established as the 9000 block. Similarly, other streets in the County have been given a block number by which they are readily identified, thus facilitating the location of nearby numbers.

AUTHORITY AND ADMINISTRATION

I. BASIC AUTHORITY

The basic authority to establish a house numbering system in the unincorporated portions of the County of Los Angeles is contained in Ordinance Nos. 1325 N. S. and 1512 N. S. (copies of which are enclosed herein).

II. ADMINISTRATION

The administration of the authority vested in the Department of Public Works by the Board of Supervisors is the duty of the Division Engineer and the designated Section Head.

GENERAL HOUSE NUMBERING GUIDELINES

The General Plan of the Unified Numbering System has been shown on a map on file in the office of the Department of Public Works (DPW) Mapping and GIS Section known as the Unified House Numbering System (UHNS) of the County of Los Angeles. This basic map is not intended to show the detail of the block layout at any particular point in the County, but only to establish a basic plan for the entire area. From this basic plan, maps at a larger scale have been prepared in the office of DPW showing the exact location of each street in the County where each block would be located.

After the block plan is established for any locality, it is necessary that large scale maps, preferably 100 feet to the inch, be made showing all property cuts and subdivided lots. With each block, one number is given for each 20 feet of frontage. This limits the length of any one block to 1000 feet. The surplus of numbers is simply dropped at the end of each block rather than to shorten the unit and use up the full 100 numbers. Those streets running due north or west will ordinarily have block lengths 500 feet long.

Another matter to be pointed out in considering the Unified House Numbering System is that, due to the peculiar pattern of the road network in the County and the very irregular pattern of the subdivisions which have already been established for many years, it was not feasible to use a rectangular coordinate plan in establishing the house numbering system. It was for this reason that the plan of establishing block numbers on as many main arteries as possible was adopted. One result of this was that, due to converging highways, it was necessary, in some cases, that a "fold" be made in the system, thus causing a jump in numbers where an excess of blocks developed. This was not found to be as undesirable as it first appeared because of the advantage which accrued from having easily identified block numbers established on the well-known highways and many of the other streets. The above-mentioned "folds" or breaks of block numbers have been taken along river lines, large hill masses, freeway alignments, or other topographical breaks which constitute a block to traffic circulation between the adjacent communities.

When issuing house numbers, several factors must be considered. These factors include, but are not limited to, the location of the structure, front, driveway, and/or pedestrian access. Usually, the number is determined from the closest named public or private street, or access way, or traveled access route that provides normal ingress and egress to the site.

The Fire Departments, Paramedics, and Law Enforcement Agencies have identified their number one concern to be able to locate an address as quickly and easily as possible. The Post Office is more interested in an orderly sequence of numbers that provide a minimum of confusion. Condominium, industrial office complexes and shopping centers are more interested in prestige addresses, such as a number with a certain street name or a certain even or whole number such as "4500"

HOUSE NUMBERING POLICY

1. All new block numbers will be assigned in accordance with the Unified House Numbering System.
2. House numbers will be issued to conform with existing patterns of block numbers and house numbers.
3. Wherever possible, house numbers are to be issued to reflect the true location of the buildings being numbered with consideration being given to driveway and access locations.
4. House numbers will not be issued to conflict with the current zoning of a property.
5. In the event there are not enough whole numbers available, fractional numbers will be issued.
6. The house number of a single family residence on a corner lot will be issued on the street to which primary access is taken.
7. It is preferable, in rural or mountainous areas, to establish a private street or traveled access route when the houses are well removed from the main highway or when this establishment would simplify issuing numbers.
8. The following is the order of priority for issuing numbers for a condominium:
 - A. One number for each unit.
 - B. One number for each building with units being assigned "A-B-C" or 1,2,3 designations
 - C. One number for the entire complex. (This is the preferred method for apartment complexes.)

To apply 8 A or 8 B may require street names for the driveways within the complex or the establishment of a private street or traveled access route.

9. Manufacturing and commercial addresses will be issued with the following considerations:
 - A. Front entrance of the building.
 - B. Driveway location.
 - C. Public parking.
 - D. Receiving area.

Each suite in a building complex may have an individual number, or any building can have one number and use suite designations.

1.15

10. Odd numbers are assigned to the north and west sides of the street, and even numbers are assigned to the south and east sides of the street.
11. Cardinal direction or "prefixes" will be assigned in accordance with the Unified House Numbering System.
12. Wherever possible, house numbers issued in the Antelope Valley will conform with the "Antelope Valley Basic Block Plan".
13. House numbers will not be issued on a street where the access rights have been abandoned or prohibited by an action of the governing body.
14. Addressing of mobile home parks is governed by Ordinance No. 10763.
15. Addresses will not be assigned to undeveloped vacant property.
16. "Granny" houses can have fractional numbers based on the address of the front house.

PUBLIC STREET NAME ESTABLISHMENT AND CHANGES

I. AUTHORITY

STREET AND HIGHWAY CODE

Section 970.5. Naming of highways: Adoption of resolution: Notice and hearing: Adoption of name or change of name: Order. Whenever the Board of Supervisors finds that a name should be adopted and applied to any County highway, or that the existing name of any County highway should be changed, the Board may adopt a resolution of intention to designate a name for, or change the name of, such highway. The resolution shall be set for hearing and notice of such hearing shall be given by posting notice in at least three public places along the street or streets proposed to be affected, such posting to be completed at least ten days before the day set for the hearing*. At the time set for the hearing or at any time to which the hearing may be continued, the Board shall hear and consider proposals to adopt a name for, or change the name of, the highway mentioned in the resolution and objections to such proposals. At or after the conclusion of the hearing, the Board may adopt a name for, or change the name of, such highway and upon the adoption or change thereof, shall make an order in its minutes officially designating the name for said highway. Thereafter, such highway shall be known by the name so designated.

Section 971. Same: Without resolution, hearing, or notice. Any County highway which has not been officially named may be officially named by the Board of Supervisors upon motion of the Board and without any resolution, hearing, or notice. Such naming shall be by an order duly made and entered in the minutes of the Board. Thereafter, the highway shall be known by the name thus designated.

II. HISTORY

The growing confusion concerning street names led to the organization in 1926 of the Association of City Planners. This Association became the Planning Congress of Los Angeles County and was later expanded into the Southern California Planning Congress, which continued to function until 1949.

At that time, the Special Committee on Uniform Street Names was converted to the present-day Street Naming Committee, who acts as an Advisory Committee to the Regional Planning Commission.

* The posting is done by the DPW Survey Division.

STREET NAME POLICY

1. Historic names and/or names referring to applicable geographic features shall be used wherever practicable.
2. Names of existing streets shall be used on new streets which are continuations of, or in alignment with, existing streets.
3. Streets shall not be named after any commercial organization or in a manner to honor any living person.
4. The Antelope Valley Street Naming Plan (a special system of alpha/numeric street names) shall be preserved. Deviations may be considered when there is proof the plan cannot be complied with.
5. The use of thoroughfare designations, whether prefixes or suffixes, such as drive, place, walk, via, avenida, etc., shall not be considered as effecting a distinction in the basic name.

It shall be the policy of the Los Angeles County Street Naming Committee to use the definitions contained in the adopted list. Definitions of Street Name Suffixes and Prefixes, as a basis of determining the appropriate thoroughfare designation prefix or suffix, are to be applied to any street right of way to be named or renamed.

6. East and west thoroughfares shall be called streets, and north and south thoroughfares shall be called avenues.
7. Streets adjacent to a freeway shall be given different names on each side of such freeway.
8. The use of cardinal prefixes, such as North, South, East, and West, shall not be considered part of the basic or base name.
9. A street name shall not contain more than 18-letter characters, including any combinations of spaces, letters, or punctuation designations in the base portion of the name.
10. The use of compound names shall be discouraged.
11. Any private unnamed street or portion thereof can be named by the DPW subject to approval.
12. All street name changes of publicly owned street right of way shall be recommended for change by the Street Naming Committee and subject to processing and approval by the Board of Supervisors.

2.03

13. Similar sounding street names are to be avoided within the same fire fighting district to eliminate identification problems when people are reporting street names under stress.

DEFINITIONS**STREET NAME PREFIXES AND SUFFIXES**

ALLEY	A narrow service street for serving rear of lots, less than 30 feet in width.
AVENUE	A broad public street. A street handsomely laid out with trees. A public way named avenue rather than street to denote its peculiar direction (avenues north and south; streets east and west). A public way named for its objectives or after the thing approached.
BOULEVARD	A broad formally laid out paved public way, 100 feet or more wide, ornamentally illuminated or decorated.
BYWAY	A narrow obscure street, probably private. A subsidiary way.
CANAL	(Unique to Venice) A canal or lineal body of water used as transportation.
CIRCLE	A circular junction of streets or highways. A circular street.
COURT	A rectangular pocket off a public way. A "dead end" street.
COVE	Local road following the configuration within a cove or small bay (see dictionary definition).
DRIVE	A recreational or scenic way of local extent. A road through a park.
HIGHWAY	A publicly owned and maintained way with interurban directness and arterial importance through several cities or communities.
LANE	A narrow informal street or passageway.
LOOP	A circumferential way. A street or way which returns into itself.
MOTORWAY	A truck trail or trail through mountainous terrain, usually for fire equipment usage or service access; e.g., power lines, Nike sites, etc. Not for public use.
PARKWAY	A broad public way, divided into drives, bridle paths, walks, and planting strips. A broad formally laid out public way with a planting strip along the center.

PLACE	A short street or court. Also the junction on several highways.
ROAD	A public way or highway connecting two or more settlements or towns generally bearing the name or names of the settlements connected.
ROW	A short street or passage.
STREET	A public way forty or more feet wide, used to give pedestrian and vehicular traffic access to the various parcels of land making up a community. A public way with a direction contrary to that of avenues of the community.
TERRACE	A short hillside street; a street on a terraced hill.
TRAIL	A pedestrian way through mountainous territory. A rough path in wild country. A public way following an historical route.
WALK	A pedestrian way.
WAY	A narrow road or highway. A lane.

SPANISH-TYPE STREET NAME PREFIXES

Avenida	Similar to Boulevard, Avenue
Calle	Small Street
Camino	Small rural road between cities (not inside cities)
Carrera	City-type Street or Avenue
Paseo	Walk, Stroll; Drive, Path
Via	Same as Avenida
Caminto	Little Road
Circulo	Circle

CLASSIFICATION BY WIDTHS

100 FEET AND UP

Boulevard
Highway
Parkway

80 FEET

Road
Highway
Parkway
Avenue
Street

50 TO 70 FEET

Place	Canal
Court	Way
Drive	Loop
Circle	Row
Byway	Terrace
Cove	

5 TO 30 FEET

Alley
Walk
Trail
Loop
Motorway

EXHIBIT A

POLICY FOR ASSIGNING OR CHANGING THE NAME OF PRIVATE STREETS IN UNINCORPORATED AREAS OF LOS ANGELES COUNTY.

For the purpose of this policy, a "Private Street" is a parcel of land, not dedicated nor deeded for public purposes over which a private easement for access purposes has been granted to the owners of properties contiguous or adjacent thereto; which intersects or connects with a public street or another private street; and the legal instrument creating same has been duly recorded or filed in the Office of the Recorder of the Recorder of the County of Los Angeles.

By petition of interested owners, a name will be assigned or changed for any "Private Street" where house numbers need to be issued, or where a house numbering problem exists. The petition shall state the reason for such request, citing, where applicable, the need for parcel location to facilitate U.S. Mail Service and/or response for emergency service.

GENERAL PROVISIONS

1. A petition requesting the assignment or name change shall be signed by a substantial number of the owners, representing, at least, a majority of the parcels served.
2. The petitioners shall submit legal documentation verifying the existence of the private street, and a map of such size and scale that all property lines relative to the private street can be clearly ascertained.
3. Petitioners are encouraged to submit names for consideration. However, the Los Angeles County Department of Public Works reserves the right to make the final selection in order to prevent the use of duplicated or unsuitable names.
4. House numbers will be assigned for all parcels occupied for residential or commercial purposes on the newly named "Private Street" by the Los Angeles County Department of Public Works in accordance with the Los Angeles County Unified House Numbering System.
5. Written notification of approval or denial of the request will be sent to the agent acting on behalf of the petitioners (agent may be one of the petitioners).
6. When approved, the Los Angeles County Department of Public Works will correct official maps, notify appropriate governmental agencies, including the Fire Department and local Post office, of the new street name, and will notify all occupants of their newly assigned address. All other notifications will be the responsibility of the occupants.
7. A blank petition is attached.

PETITION

TO: County of Los Angeles
Department of Public Works
Survey/Mapping & Property Management Division
900 South Fremont Avenue, 10th Floor
Alhambra, CA 91803-1331

Attn: MAPPING AND GIS SERVICES SECTION

We, the undersigned property owners, do hereby submit this petition to change the name of a private street or establish a new name for a private street.

Reason: _____

Existing Street Name: _____

The following are proposed street names by preference:

1. _____

2. _____

3. _____

<u>Signature of Property Owner</u>	<u>House No. Assessors Map Book</u>	<u>Lot Page</u>	<u>Tract Parcel No.</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name, address and telephone number of agent for petitioners (agent may be one of petitioners).
